

# **Bethel Baptist Church**

## **Job Description - Pastor**

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*Qualifications outlined in I Timothy 3:1-7*

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### *Additional Expectations and Responsibilities*

#### ***Preaching/Teaching***

- Communicate Biblical truths through preaching and teaching
- Disciple believers within the church
- Be involved in church ministries (such as Sunday school, AWANA, adult prayer and Bible study, Bible camp, and the Good Samaritan nursing home)
- Officiate at weddings and funerals

#### ***Shepherding***

- Conduct visitation
- Mentor other spiritual leaders in the church
- Provide Godly counseling
- Help others identify and develop spiritual gifts
- Train and equip lay people in ministry
- Give encouragement to the body in their spiritual walk
- Demonstrate strong interpersonal skills by developing positive relationships, especially with the congregation

#### ***Administration***

- Perform office duties, such as answering phones and typing sermon presentations, bulletins, etc.
- Oversee church boards and committees
- Be instrumental in helping create a vision for the church
- Be available during set office hours

#### ***Miscellaneous***

- Be a believer in, and a preacher of, the Word of God and the basic doctrines of the faith as held by Baptists and as stated in the doctrinal statement of the church
- Practice spiritual disciplines (personal devotions, prayer)